

## LITTLE LEIGH PARISH COUNCIL

### Little Leigh Parish Council AGM

To be held on Tuesday 15<sup>th</sup> May 2007 in Little Leigh Village Hall  
@ 7:00pm

#### Agenda

- 1) Open Forum & Public Submissions
- 2) Start Parish Council Annual General Meeting
- 3) Apologies for Absence
- 4) Declarations of Interest
- 5) Appointments and Nominations
  - a) Chair of Parish Council
  - b) Vice Chair of Parish Council
  - c) Subcommittees
    - Environment
    - Village Hall
    - Planning
    - Projects & Entertainment
- 6) Finance
  - a) bank reconciliation
  - b) payments due
  - c) recommendations for payment (including any salary owing to the Clerk)
  - d) signing of Parish Council bank account mandates for all councillors
- 7) Audit and Annual Returns
- 8) Minutes
  - i) 27<sup>th</sup> March 2007
  - ii) 6<sup>th</sup> February 2007
  - iii) 6<sup>th</sup> October 2006 (Finance)
  - iv) 3<sup>rd</sup> October 2006
  - v) 19<sup>th</sup> September 2006
  - vi) 25<sup>th</sup> July 2006
- 9) Subcommittees
  - a) Environment
  - b) Village Hall Management Committee
  - c) Festivals
  - d) Planning
- 10) A.O.B.

#### Part B:

- 1) Employment Matters